

**Board Policy**

Foreign exchange students shall be permitted, under certain conditions, to enroll in the Shelley Joint School District No. 60 at Shelley High School.

- A. A foreign exchange student is defined as a student from a foreign country studying in the United States under the sponsorship of an exchange organization or the Shelley School District. Approval will be made only for those students who are sponsored by exchange organizations which have Teenage Exchange Visitor programs designated as listed by the United States Information Agency and/or the Council on Standards for International Educational Travel or the Shelley School District. The organization must have a local sponsor.
- B. All foreign exchange students entering Shelley High School will be enrolled through the Department of Student Services. Complete documentation must accompany the enrollment request.
1. Documentation must include:
    - a) Immunization records
    - b) Interpreted transcript
    - c) English proficiency test - must have good oral and written skills, 80% or better.
    - d) Host family name, address, phone number
    - e) Area representative -organization/program
    - f) Anticipated grade level while in Shelley High School
    - g) Date of birth
    - h) Anticipated arrival/departure date
    - i) Organizations/high schools Enrollment Agreement form
- C. There shall be no more than six (6) foreign exchange students enrolled at one time in grades 9 through 12. Four (4) of those students may enroll through the foreign exchange industry, and two (2) of those students may be sponsored by the Shelley School District.
- D. Only one (1) student per exchange organization will be allowed unless openings are vacant at the end of the first week of school. Any open slots may then be filled with additional students from the foreign exchange industry up to a total of six (6) foreign exchange students enrolled at one time in grades 9 – 12.

**Suggested Implementation Guidelines**

- A. Any organization/family desiring to place a student will submit a letter of intent to place students at Shelley High School with the school principal.

## FOREIGN EXCHANGE STUDENTS

- B. Foreign exchange students between sixteen (16) and eighteen (18) years of age will be entered only at the beginning of the first and second semester, and enrollment will be for no less than a semester and no more than two (2) consecutive semesters.
- C. Foreign exchange students are expected to participate in classes as regular high school students. Juniors are to be enrolled in junior-level courses, and seniors in senior-level courses. They are required to take the examinations and do the work required by the teachers of the classes for which they are enrolled. This includes compliance with the Shelley School District's attendance and discipline policies. Students are expected to follow all rules, regulations and to pay all fees as required by resident students.
- D. Sponsors and/or organizations who do not consistently screen and monitor foreign exchange students and host families will lose the privilege of placing students in Shelley Joint School District No. 60.
- E. After a five-week adjustment period, the school principal or designee will notify the local sponsor if a foreign exchange student is not achieving and has not reached acceptable proficiency in English.
- F. Foreign exchange students may not be enrolled in the school's English as a Second Language (E.S.L.) course. It will be the responsibility of the sponsoring organization to provide tutors and/or whatever necessary assistance is required to help the foreign exchange student meet acceptable standards. If this cannot be accomplished the foreign exchange student will need to be relocated.
- G. Foreign exchange students who meet all state and local graduation requirements will receive an official Shelley High School Diploma. Students who complete their senior year, but do not meet graduation requirements, will receive an "Honorary High School Diploma" and will be permitted to participate in graduation exercises. An exchange student enrolling as a junior class member will receive a "Certification of Attendance" (not an honorary diploma) and will not participate in any ceremonies associated with graduation.
- H. Foreign exchange students must attend Shelley High School if residing with a host family within the boundaries of Shelley School District.
- I. All foreign exchange students must be placed with the family they will reside with for the year. During the school year, if the original family is unable to continue participation in the program, the student may be moved to another family in the school district. This change will be communicated to the Shelley High School Principal.

FOREIGN EXCHANGE STUDENTS

- J. Foreign exchange students may not be enrolled in drivers' education in Shelley Joint School District No. 60.
- K. Foreign exchange students should not expect any free services from the district unless those services are freely accorded to all resident students. Some items that usually create problems are:
1. Yearbooks
  2. Activity cards
  3. Ski passes
  4. Lunches
  5. Special field trips
  6. Athletic equipment, passes and supplies

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