

**Board Policy**

The Board of Trustees of the Shelley Joint School District No. 60, acknowledge its role to financially support the school district's basic programs. There may be occasions when students and teachers desire to conduct an activity to generate funds for a specific project, above and beyond the basic program. Such fund raising activities must be carefully planned and supervised and the fund raising activity form filled out and approved in advance. It is against district policy for teachers' or students' groups to undertake any money-raising activity in the school or in the community without the approval of the building principal for such sponsorship.

**Suggested Implementation Guidelines**

This policy will address the only two types of fund raising allowed in the Shelley School District:

- A. Classroom or grade level – This is a type of fund raising sponsored and conducted by teachers and students.
- B. School related organization(s) – These are groups independent of, or in conjunction with, the school, such as Parent Teacher Organizations, secondary school clubs (both academic and extra curricular).

The Board of Trustees will allow selected fund raising activities under the following conditions:

- 1. A written proposal for an activity must be presented to the Building Principal prior to the proposed event, delineating the information on the fund raising application.
- 2. The activity must have the approval of the building principal.
- 3. The Superintendent of Schools will confer with the building principal to set criteria for approval of appropriate fund raisers.
- 4. No fund raising activity may interfere with instructional programs. Fund raising activities in the following programs are considered to have instructional value and therefore are exempt:
  - a) School Newspapers
  - b) Yearbooks
  - c) School pictures
  - d) School store
- 5. Care should be taken to assure any proposal does not interfere with established community standards. Students in grades K-5 are prohibited from participating in fund raising activities involving door-to-door solicitations. This includes school-sponsored activities and activities of school related organizations in which students sell items, solicit contributions or pledges, or take orders.

FUND RAISING

6. Items of food and/or drink may not be sold within the confines of the school cafeteria at times which conflict with the operational rules of the Child Nutrition program.
7. An audit report must be filed by the teacher in charge to the building principal and after approval by the principal a copy will be kept on file in the school for three (3) years.
8. Students will not participate in, nor will schools sponsor, any activities which do not comply with federal, state and local gaming laws.

Revised: August 24, 2000  
April 19, 2006