

SCHOOL CLOSURE

Board Policy

To be prepared with a plan of action during severe weather conditions and other circumstances requiring closure of school and/or delayed starting of school, the Shelley Joint School District No. 60 establishes the following.

Suggested Implementation Guidelines

- A. The following definitions apply to this policy:
- 1 Delayed starting of school. If it is felt that weather or building conditions will improve as the morning progresses, the Superintendent may decide to begin school throughout the district, or at individual schools, later in the morning.
 - a) An example would be if the roads are drifted and buses cannot get through, the Superintendent may determine to begin school at 10:00 a.m. after the snowplows have cleared the roads.
- B. When the temperature reaches twenty degrees below zero air temperature, or thirty degrees below zero with a wind chill factor, as reported by the weather station at the district's maintenance shop, schools in the Shelley School District will be closed or will delay opening, depending upon the Superintendent's decision in each particular circumstances.
1. The Superintendent will confer with the Transportation Director and the Chairman of the Board, when necessary, in determining whether to close or delay school due to severe weather conditions, i.e., blowing and drifting snow, drifted in roads, etc.
 2. The decision to close or delay school will be made by the Superintendent by 6:30 a.m.
 - a) The Superintendent, or his/her designee(s), will contact the building principals and department directors, after which he/she will contact the radio stations listed on the School Closure Calling Roster, which is on file at the District Office. The Superintendent will also use other electronic media that is available to inform patrons of any school closure. The Superintendent may then contact the other individuals listed on the School Closure Calling Roster.
 - 1) It shall be the Superintendent's responsibility to update this policy page annually prior to the opening day of school to insure accuracy.
 - b) The principals and directors will contact the individuals listed on their own calling trees maintained within each building and/or department.
 - 1) Each building principal or director shall update their calling trees prior to the opening day of school annually.

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- B. In all other circumstances, decisions concerning the closure or delayed opening of school will be made by the Superintendent.

- D. If school has started and must be closed for any reason at some time during the day, the following procedure will be followed:
 - 1. The media will be informed prior to dismissal as outlined as part of this policy.
 - 2. District personnel may be assigned to ride a bus making certain that every child is returned safely inside his/her home, or a neighbor's home.
 - 3. School and district offices will remain open until all children who normally ride buses have been delivered.

Reviewed: March 21, 2001

Revised: November 19, 2009