

## STUDENT TRIPS

**Board Policy**

All school sponsored trips must have the recommendation of the building principal and approval by the administration prior to the trip. Overnight trips must be approved by the Board of Trustees.

All trip activities relative to departure time, destination, overnight lodging, food services, purpose of trip, number of students involved, chaperons (male and female must accompany mixed groups), class makeup, and return time must accompany all requests. Parents and/or legal guardians of those students going on the trip will be notified of the trip schedule and will sign consent slips for their students. Every effort will be made to schedule quality activities with the minimum travel required so as not to have students out of class more than is necessary.

The criteria that must be met in order for board approval are:

1. The district will follow the Idaho High School Activities Association rules and if the proposed trip is violating any of those rules, then that trip will not be allowed.
2. If it is an out-of-state event, the district assumes no cost. If the event is more than 150 miles, then the group assumes the cost.
3. If the event has no specific set date and can be scheduled outside of school days, then the trip may be allowed.
4. If there is an in-state event comparable to an out-of-state event, the district requires that the group select the event at the closest location.
5. No school-sponsored international trips.
6. During the school year transportation for trips will be on commercial transportation or district buses.

Revised: January 17, 2008

Reviewed: August 20, 2009