

Board Policy

The Board of Trustees of the Shelley Joint School District No. 60, in order to meet the exceptional needs relating to extra duty assignments and duties requiring extra time and comply with the law (Idaho Code 33-515A) adopts this policy.

Suggested Implementation Guidelines

- A. Supplemental contracts are those that require:
 - 1. Extra duties to be performed which are not part of the certificated employee's regular teaching duties, and
 - 2. Extra time which may be required, or at the Board's discretion needed to complete existing assignments.
- B. Supplemental contracts shall be separate and apart from a limited (Category 1) contract, an annual (Category 2 and 3) contract and all renewable contracts.
- C. No property rights attach to any supplemental contracts.
- D. A supplemental contract shall be on a form that has been approved by the State Superintendent of Public Instruction.
- E. If the Board of Trustees determines not to reissue a supplemental contract, the Board shall give written notice to the employee describing reasons for the decision.
 - 1. The employee, upon written request to the Board, shall be entitled to an informal review.
 - a) The informal review process and procedure shall be determined by the Board.
 - b) Within fifteen (15) calendar days following the meeting with the employee, the Board shall notify the employee of its final decision in the matter.