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**MINUTES**

**Shelley Joint School District No. 60  
Regular Meeting of the Board of Trustees  
District Service Center – 6:00 p.m.  
185 W. Center Street  
Shelley, ID 83274  
Thursday, February 15, 2018**

Board Chair Cole Clinger called the meeting to order at 7:00 p.m. In Attendance were Brian Osterman, Rich Brown, Scott Fredrickson, Lisa Marlow, and Superintendent Bryan Jolley.

**Agenda:**

Moved by Scott Fredrickson, seconded by Lisa Marlow that the board amend the agenda to add ISBA Policy Services Proposal as item d. under the New Business section. Voting was 5 - 0 in the affirmative.

Moved by Rich Brown, seconded by Scott Fredrickson that the board approve the agenda. Voting was 5 - 0 in the affirmative.

**Pledge of Allegiance:**

Mr. Osterman led.

**Budget Report:**

Business Manager, Lanell Farmer reported that we received our February Foundation Payment Calculation today. Our attendance for the first reporting period that runs through the 1st Friday in November is: High school 95.7%, Hobbs 95.39%, Stuart 96.28%, Riverview 96.75%, and Sunrise 96.92%. Based on those attendance numbers and our calculations figured us at 111.03 support units and the budget was built with 108.15 units. So between the teachers that we have, their index, and attendance this should increase our support by \$100,000.00. The budget status report is at 58% spent. One budget line that she has been watching through the months is grounds and maintenance. Their budget is 275.5% spent due to an over sighting in the budget with the resurfacing of the track. Mrs. Farmer will continue to watch this and if towards the end of the year it looks as if we are going to go over then we will amend the budget in June. Currently we look good and are where we need to be.

**Treasurer Statement:**

Brian Osterman stated that he reviewed the district's finances and documentation, and everything looked to be in order.

**Consent Calendar:**

Moved by Lisa Marlow, seconded by Rich Brown, that the board approve the consent calendar items which include the following: minutes of the January 18, 2018 work session and of the January 18, 2018 regular board meeting; approval of January bills; New Hires: Kay Hathaway - SHS, Family and Consumer Science Teacher, Heather Bowcutt - SHS Resource Room - Special Ed Aide; Resignation: Caitlin Cook, Stuart - 6th Grade Language Arts Teacher, Staisha Roberts, Stuart - 6th Grade Language Arts Teacher. Voting was 5 - 0 in the affirmative.

**Patron Input:**

Kelli Johnson requested a private meeting with the board members regarding her daughter. Mr. Clinger and the board agreed to go into executive session after the public session and invited Mrs. Johnson to speak with them then.

**District Reports:**

None.

**District Recognition:**

Transportation - Ron Searle recognized Debra Haslam who is a bus driver. Mr. Searle spoke of his appreciation for all that she does and how hard she works. He said she always shows up despite having health issues and adds spice to the bus drive. The kids who ride her bus love her. Mrs. Haslam had students, co-workers from the transportation department, and family members show up to honor her. Dr. Jolley also shared his appreciation and presented a gift card to her as a token of appreciation from the board members as well.

**Academic Achievement Update:**

STAR Results - Dr. Jolley shared the latest results for each school. The results showed more of an increase in percentages than decreases when looking at the fall to winter scores in the lower grades.

66 **Old Business:**

67 Bus Bids - Mr. Searle shared three bus bids with the board members and discussed each. The board  
68 decided to choose the bid from Rush Truck Center and purchase a special needs bus from them this next fiscal year.

69  
70 Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approve the bid from Rush Truck Center and  
71 purchase a specialized needs bus for the Shelley School District 60. Voting was 5 - 0 in the affirmative.

72  
73 Shelley High School Parking Lot - Dr. Jolley invited the board members to meet with the engineer next  
74 Thursday.

75  
76 Supplemental Levy - Dr. Jolley reminded everyone of the March 13, 2018 date to vote and also said that this  
77 information is now on the schools marquee.

78  
79 **New Business:**

80 2019 - 2020 Calendar - Dale Clark proposed two different calendar options for the 2019 - 2020 school years.  
81 The board had a question regarding one of the extra days and asked Dale to come back to the March board meeting  
82 with an answer.

83  
84 Superintendent Contract - Scott Fredrickson read the following "I move that the Board approve the Shelley  
85 Joint School District No. 60's employment of Dr. Bryan Jolley pursuant to Section 33-1004H, Idaho Code on a limited  
86 one school-year at-will basis, to perform the duties of superintendent so designated by the District and to perform  
87 such other duties as specified by the District at any time during the term hereof, provided that Dr. Jolley is properly  
88 certified and endorsed to perform said duties, solely for the duration of the 2018-19 school year.

89  
90 Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approves the Superintendents one year 2018 -  
91 2019 school years contract. Voting was 5 - 0 in the affirmative.

92  
93 Facility/Math Committees - Dr. Jolley had left his notes on his desk so the board tabled this topic for the  
94 March Agenda.

95  
96 ISBA Policy Services proposal - Mrs. Farmer shared some information regarding the ISBA's Policy Services  
97 and proposed that we do a full manual re-write with this service. The board discussed this with Mrs. Farmer and  
98 School Board Secretary Stephanie Harker. They were in favor of this proposal.

99  
100 Moved by Scott Fredrickson, seconded by Brian Osterman that the board approves the proposal for a full policy  
101 manual re-write with the ISBA's Policy Services. Voting was 5 - 0 in the affirmative.

102  
103 **Superintendent's Report:**

104 Clerk & Treasurer Positions - Dr. Jolley said that he had spoken with the district's attorney Doug Nelson  
105 about a board member(s) undertaking the positions of Clerk and Treasurer. Dr. Jolley said that it is ok to have a  
106 board member fill these roles. He shared what Mr. Nelson said and that he is comfortable with the way we have been  
107 doing things. The board discussed and both Mr. Osterman and Mrs. Marlow said they were happy to continue on in  
108 these roles.

109  
110 **Policies:**

- 111  
112 a. ISBA 2385 English Learners Program - 2nd Reading  
113 b. ISBA 2365 Participation of Private School Students in Federally Funded District Programs / 501.70 Dual  
114 Enrollment - 2nd Reading  
115 c. ISBA 2420 Parent and Family Engagement - 1st Reading  
116 d. ISBA 2420P Parent and Family Engagement Guidelines / 1002.10 Parent Involvement policies  
117 combination by Ben Lemons - 1st Reading  
118

119 Moved by Scott Fredrickson, seconded by Brian Osterman that the board table Policies a.-d. until the March board  
120 meeting. Voting was 5 - 0 in the affirmative.

- 121  
122 e. ISBA 5340 Evaluation of Certificated Personnel / 400.10 Teacher Evaluation Plan Revised Policy by  
123 Burke Davis, Jared Heath and Mike Messick - Consent Calendar  
124

125 The board reviewed and discussed the proposed policy revision and decided to approve and move to the consent  
126 calendar.

127  
128 Moved by Rich Brown, seconded by Brian Osterman that the board approves the revised policy e. 400.10 Teacher  
129 Evaluation Plan. Voting was 5 - 0 in the affirmative.

- 130 f. ISBA 6400 Administration / New Administrator Evaluation Policy by Burke Davis, Jared Heath and Mike  
131 Messick - Consent Calendar  
132  
133 g. Administrative Staff Duties and Responsibilities - Consent Calendar  
134

135 The board reviewed and discussed the proposed policies and decided to adopt them and move to the consent  
136 calendar.

137  
138 Moved by Scott Fredrickson, seconded by Brian Osterman that the board approves the adoption of policies f.  
139 Administrator Evaluation, and g. Administrative Staff Duties and Qualifications. Voting was 5 - 0 in the affirmative.  
140

- 141 h. 806.10 Financial Management - 1st Reading  
142 i. ISBA 7210 Fixed Assests and Management Discussion and Analysis (GASB Statement 34) - 1st Reading  
143 j. ISBA 7320 Allowable Uses for Grant Funds - 1st Reading  
144 k. ISBA 7400 Purchasing, 7400F, ISBA 7400P Procurement Under a Federal Award - 1st Reading  
145 l. ISBA 7430 Travel Allowances and Expenses - 1st Reading  
146 m. ISBA 7450 Federal Cash Management - 1st Reading  
147

148 The board briefly discussed the financial management policies h.-m. with Mrs. Farmer and asked her to look them  
149 over and red line them for the March board meeting.

150  
151 Moved by Brian Osterman, seconded by Lisa Marlow that the board table policies h.-m. until the March Board  
152 Meeting. Voting was 5 - 0 in the affirmative.  
153

154 **Action Item Recap:**

- 155 1. Bring back the 2019 - 2020 Calendar options 1 & 2 to the March Board Meeting.  
156  
157 2. Dr. Jolley to e-mail Board Members the names of the new Math Committee Members.  
158  
159 3. Each Board Member to get one patron from their zone to serve on the Facility Committee and Dr. Jolley to get a  
160 representative for the district.  
161  
162 4. Table the following policies until the March Board Meeting:  
163 a. ISBA 2385 English Learners Program - 2nd Reading  
164 b. ISBA 2365 Participation of Private School Students in Federally Funded District Programs / 501.70 Dual  
165 Enrollment - 2nd Reading  
166 c. ISBA 2420 Parent and Family Engagement - 1st Reading  
167 d. ISBA 2420P Parent and Family Engagement Guidelines / 1002.10 Parent Involvement policies  
168 combination by Ben Lemons - 1st Reading  
  
169 5. Move Policy e. 400.10 Teacher Evaluation Plan to the March Consent Calendar.  
170  
171 6. Adopt and move Policies f. Administrator Evaluation, and g. Administrative Staff Duties & Qualifications to the  
172 March Consent Calendar.  
173  
174 7. Table the following financial policies until the March Board Meeting in order to allow Mrs. Farmer time to red line  
175 them:  
176 h. 806.10 Financial Management - 1st Reading  
177 i. ISBA 7210 Fixed Assests and Management Discussion and Analysis (GASB Statement 34) - 1st Reading  
178 j. ISBA 7320 Allowable Uses for Grant Funds - 1st Reading  
179 k. ISBA 7400 Purchasing, 7400F, ISBA 7400P Procurement Under a Federal Award - 1st Reading  
180 l. ISBA 7430 Travel Allowances and Expenses - 1st Reading  
181 m. ISBA 7450 Federal Cash Management - 1st Reading

182 **Executive Session:**

183 Moved by Scott Fredrickson, seconded by Rich Brown that the board go into Executive Session at this time  
184 to discuss personnel, as allowed by Section 74-206 (1) (b) of the Idaho Code. Voting was as follows: Rich Brown –  
185 yea, Cole Clinger – yea, Scott Fredrickson – yea, Lisa Marlow – yea, Brian Osterman – yea. Time: 8:46 p.m.  
186

187 **Motions from Executive Session:**

188 None.

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190 **Public Session:**

191 Mr. Clinger called the public session back to order at 10:42 p.m.  
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Moved by Scott Fredrickson, seconded by Lisa Marlow that the meeting adjourn. Voting was 5 - 0 in the affirmative.  
Time: 10:45 p.m.

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Stephanie Harker, Board Secretary

**Executive Session Minutes  
February 15, 2018**

**Present:** Rich Brown, Scott Fredrickson, Brian Osterman, Lisa Marlow, Cole Clinger, and Superintendent Bryan Jolley.

1. Student Matter



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Lisa Marlow, Board Clerk

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