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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:30 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, April 19, 2018**

Board Chair Cole Clinger called the meeting to order at 6:04 p.m. In Attendance were Brian Osterman, Rich Brown, Scott Fredrickson, Lisa Marlow, and Superintendent Bryan Jolley.

Agenda:

Moved by Scott Fredrickson, seconded by Rich Brown that the board amend the agenda to include the April 12, 2018 Work Session Minutes with item a. under the Consent Calendar section. Remove item a. FFA State President from under the Academic Achievement Update section on the agenda. Remove item e. Superintendent Contract from under the New Business section on the agenda and replace item e. with SHS Cheerleader's Application for Fund Raising Activity. Voting was 5 - 0 in the affirmative.

Moved by Scott Fredrickson, seconded by Rich Brown that the board approve the agenda. Voting was 5 - 0 in the affirmative.

Executive Session:

Moved by Brian Osterman, seconded by Rich Brown that the board go into Executive Session at this time to discuss personnel and student matters, as allowed by Section 74-206 (1) (a) and (b) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Lisa Marlow – yea, Brian Osterman – yea. Time: 6:06 p.m.

Public Session:

Mr. Clinger called the session to order at 6:30 p.m.

Pledge of Allegiance:

Mr. Clinger led.

Budget Report:

Business Manager, Lanell Farmer reported that we are now 3/4ths of the way into the budget. Mrs. Farmer said that everything looks right on track. Mrs. Farmer and the board set a date for the budget hearing on June 21, 2018 at 6:00 p.m.

Treasurer Statement:

Brian Osterman stated that he had the opportunity to look over the district's finances and everything appeared to be in order.

Consent Calendar:

Moved by Scott Fredrickson, seconded by Lisa Marlow, that the board approve the consent calendar items which include the following: Minutes of the March 15, 2018 regular Board Meeting and the April 12, 2018 Work Session Minutes; approval of the March bills; New Hires: Kristin Taylor - SHS Assistant Cheer Coach, Katelyn Frankenberg - SHS Assistant Dance Coach, Anna Nelson - Hobbs - 8th Grade ELA Teacher, Carly Anderson - Riverview - 4th Grade Teacher, Leah Picanco - Stuart - 6th Grade Language Arts Teacher Mark Huntsman - District Maintenance/Custodian - Custodial Supervisor, Octavio Vega - SHS - Boys Head Soccer Coach, Rachel Matthews - Sunrise - 1st Grade Teacher, Rachele Elizondo - Hobbs - Librarian, Richard Brown - Hobbs - Science Teacher, Sue Wheeler - Riverview - 4th Grade Teacher, Sydney Martin - Stuart - 6th Grade Language Arts Teacher; Substitutes: Amber Andersen; Retirements: Carol Herbst - Stuart - 4th Grade Teacher, Denise Page - Hobbs - Librarian; Policies: 7210 Fixed Assets and Management Discussion and Analysis (GASB Statement 34), 7320 Allowable Uses for Grant Funds, 7400 Purchasing and 7400F. Voting was 5 - 0 in the affirmative.

Patron Input:

None.

District Reports:

Work Session - Cole Clinger commented on the recent work session regarding school safety. Mr. Clinger said that board members, Dr. Jolley and the Administrators went through the audits for each building and discussed each of the administrator's building needs. Mr. Clinger said that this is a starting point and as far as decisions go each administrator is to compile a report and prioritize what they feel is most important to address first. Mr. Clinger said that something that stood out to him is that we don't need a SRO (School Resource Officer) at each school building instead maybe hire a second SRO for the district. Mr. Clinger said that where we really need help is in the counseling area and we need to take a closer look at this. He felt that there was really good feedback. Scott Fredrickson said that he felt this work session went really good. Mr. Clinger also said that the issue at Hobbs is more of a facility issue causing safety issues. Lisa Marlow commented that she liked Dale Clark's comment in the work session regarding Hobbs making a choice about keeping the school or not.

Data Release Follow Up - Dr. Jolley shared some news regarding the attendance e-mail data release that went out from the high school on March 27, 2018 and explained the error in more detail to the board. Dr. Jolley said that it is standard procedure to send out a report to parents when a student has five absences. This incident included students who had three or more absences and the e-mail went out to 286 parents sharing each student's attendance information. After contacting Power School who is our student information provider and Alert Solutions who provides that program that talks to Power School and sends out the e-mails and texts we found out that this was not a software issue but was a user error on our end.

74 Dr. Jolley said that this error has been self-reported to the Attorney General's office which is required of the Idaho Code and we
75 have consulted our attorney regarding what steps we need to take for correction. Dr. Jolley said that we had already completed the
76 recommended steps which were to send out a follow up letter to parents who received the e-mail and asked them to delete the
77 email. An apology was also sent out in this e-mail and then a correct report was sent out to each parent.

78
79 Dr. Jolley said that the State Department of Education and the State Board of Education have been in contact with us to make sure
80 this is corrected and find out what we are doing to prevent this from happening again. Power School has come in and provided
81 additional training to our users at the high school and he said that we also have a "check and balance" system where there are two
82 parties checking the system before a report gets e-mailed out.

83
84 **District Recognition:**

85 Dr. Jolley and the board recognized Sargent Ken Swanson and his dog Magnum for being a past School Resource Officer
86 for our district. Dr. Jolley commented that at any time our district would love to have him back as our SRO because of the great job
87 he did. Mr. Fredrickson commented that he appreciates everything Mr. Swanson did for us. Dr. Jolley gave Mr. Swanson a gift card
88 as a token of appreciation.

89
90 **Academic Achievement Update:**

91 None.

92
93 **Old Business:**

94 Committees - Dr. Jolley and school board members discussed the following committees:

- 95
- 96 • Facility - Dr. Jolley and board members briefly discussed who they have asked to be part of the Facility committee and
97 Mr. Clinger and Mr. Fredrickson have yet to get Mrs. Harker the names of those they will ask.
- 98
- 99 • School Safety - Dr. Jolley said that Eric Lords, Burke Davis, Mike Messick, Jared Heath, Ben Lemons and Robyn Elswood
100 who are doing internships are part of this committee but they still need to get patrons from our community.
- 101
- 102 • Mastery Education - Dr. Jolley said that we have the names for this committee and decided to talk about the legislative
103 session now instead of later because it will impact what we do on this committee (which is on the agenda under the
104 Superintendent's Report). Dr. Jolley said that the state piloted Mastery Education last year at 22 sites and gave large
105 amounts of money through a grant so districts could try this program and the state could take their people and see it
106 working etc. Dr. Jolley said that he has spoken with other districts who have said that it is vital for districts who are
107 thinking about implementing this program to actually see Mastery Education Programs successfully working. Additional
108 funding was proposed for this year for more grants but was not approved by the legislature making it harder for other
109 districts who wanted to apply. However, the state is still supporting the 22 piloting sites.

110
111 Rich Brown said that he knows there are schools that are using this program that didn't necessarily get the grant. He
112 asked Dr. Jolley if he knew how much it would cost without the grant. Dr. Jolley said that the Moscow School District took
113 their entire staff and it cost between \$25,000.00 to \$30,000.00 dollars. Moscow also had Mastery Ed come to their district
114 and train them. Mr. Brown commented that he wonders if there are other districts around who would be interested to go
115 in on this together. Mr. Clinger said that he thinks the initial procedure to see what we need to doesn't really require that
116 much investment. Lisa Marlow asked if we could bring some people here to talk to us about it. Dr. Jolley said we could do
117 this and that we will keep this committee going for now.

- 118
- 119 • Math - Dr. Jolley and the board asked Mike Messick to spearhead this and to set a date to hold an organizational meeting.

120
121 Teacher Appreciation Barbeques Scheduling -Dr. Jolley shared the upcoming dates and times of each school building
122 where he will hold the barbeque with board members and they discussed their schedules.

123
124 **New Business:**

125 Behavioral Unit - Mike Messick said that as an administrative team they have been talking about a subset of our
126 population student wise that have a difficult time with emotional or behavioral problems which results in it being difficult for the
127 student to learn and the teacher to educate in a school setting. Mr. Messick said that Ann Burch is spearheading a "Transitional
128 Academy" program that will focus on student's behavior but will allow the team to educate students on the level that they are at.
129 The goal is to evaluate these students early on and start helping them to "graduate" back in to the regular school system by
130 "earning" their way back. Mr. Messick and the administrative team are looking to fix up a room at the District Service Center and
131 have lunch brought in for students. There is also a computer room at the DSC that can be utilized by students.

132 Board members discussed and asked Mr. Messick to present more information at the next board meeting. Mr. Fredrickson said that
133 he loves the proposal and is impressed with what he has seen with this exact program in other districts. Lisa Marlow made the
134 comment that with all of the recent behavioral issues and safety concerns that she thinks we should go ahead with this.

135
136 Overnight Trip Request for SHS Natural Helpers - Eric Lords spoke about the Natural Helpers Overnight Retreat. He said
137 that there is approximately 20 students going from the 10th, 11th, and 12th grades and there will be two adult chaperons plus the
138 bus driver. This retreat is to help unify students, give them a time to plan for the next school year as well as provides training.

139
140 Moved by Scott Fredrickson, seconded by Brian Osterman that the board approve the Natural Helpers Overnight Retreat. Voting
141 was 5 - 0 in the affirmative.

142
143 ReadySub - Stephanie Harker spoke to the board about the district's new sub finder program called ReadySub. She
144 showed the board how the program can work by creating an example job and shared information with them.

146 Softball Field Proposal - Wade Messick asked the board for their approval to build a softball diamond off to the side of the
147 Shelley High School. Mr. Messick said that he has talked to patrons and has donations coming in that should pay for it. The board
148 discussed this further with Mr. Messick and asked him to share more information at the next board meeting.
149

150 SHS Cheerleader Application for Fund Raising Activity - Mr. Lords explained to the board that this is an annual fundraiser
151 where the cheerleaders sell cookie dough to help pay for their spirit packs and cheer camp.
152

153 Moved by Rich Brown, seconded by Scott Fredrickson that the board approve the SHS Cheerleader Fundraiser Application. Voting
154 was 5 - 0 in the affirmative.
155

156 **Superintendent's Report:**

157 Legislative Review - Dr. Jolley also shared that the State Board of Education is still requiring Math credits to be taken
158 during a student's senior year. He also shared that the Trustee Elections will be moved from May to November during odd years
159 and new offices held will start January 1st instead of in July. Information regarding house bills with public funds, bond and tax
160 increase, electives, school safety re: threats being a misdemeanor and weapons are a felony. Mastery Ed is supporting rural
161 schools, and Dr. Jolley shared that it is now required that we have to offer computer science to all students starting in the 2020-
162 2021 school year but it is not a required course for the student to graduate.
163

164 **Policies:**

- 165 a. 806.10 Financial Management - 2nd Reading
166

167 Moved by Scott Fredrickson, seconded by Bryan Osterman that the board approve 806.10 Financial Management and move this
168 policy to the consent calendar. Voting was 5 - 0 in the affirmative.
169

- 170 b. ISBA 7430 Financial Management Travel Allowances and Expenses - 2nd Reading
171

172 Moved by Brian Osterman, seconded by Scott Fredrickson that the board approve 7430 Financial Management Travel Allowances
173 and Expenses and move this policy to the consent calendar. Voting was 5 - 0 in the affirmative.
174

- 175 c. ISBA 1300 Adoption and Amendment of Policies - 1st Reading
176

177 The board discussed this policy and asked Lanell Farmer to check on wording in a statement regarding the board
178 reviewing policies annually or biannually for the next board meeting.
179

180 Moved by Scott Fredrickson, seconded by Lisa Marlow that the board move the ISBA's policy 1300 Adoption and Amendment of
181 Policies to the 2nd Reading. Voting was 5 - 0 in the affirmative.
182

183 **Action Item Recap:**

- 184 1. Mike Messick to spearhead the Math Committee and set date for an organizational meeting.
185
186 2. Julie Hawkins to e-mail the Teacher Appreciation BBQ Schedule to Board Members.
187
188 3. Mike Messick to present more information regarding the proposed Behavioral Unit Room at the DSC at the May
189 board meeting.
190
191 4. Mrs. Harker to combine any updated or new changes regarding a behavior policy from Mr. Messick with the current
192 Restraint Policy. Mrs. Harker to include this in the May board packet.
193
194 5. Wade Messick to present a diagram for two softball fields at the May board meeting.
195
196 6. Lanell Farmer to check on the ISBA Policy 1300 statement regarding the Board reviewing adopted or amended
197 policies annually or biannually the Idaho Code for policy reviewing checking by board members.
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199 Moved by Lisa Marlow, seconded by Scott Fredrickson that the meeting adjourn. Voting was 5 - 0 in the affirmative. Time: 8:15
200 p.m.
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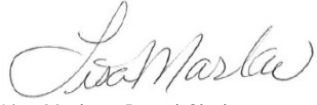
204 _____Stephanie Harker, Board Secretary
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Executive Session Minutes
April 19, 2018
6:09 p.m.

Present: Rich Brown, Scott Fredrickson, Brian Osterman, Lisa Marlow, Cole Clinger, Superintendent Bryan Jolley and High School Principal, Eric Lords.

1. New Hires
2. Student Matter - Data Release
3. Other - April 12, 2018 Work Session Minutes



Lisa Marlow, Board Clerk

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