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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:00 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, July 21, 2016**

Chairman Jamey Higham called the meeting to order at 6:00 p.m. Board members present were Rich Brown, Scott Fredrickson, Sharlene Jolley; Superintendent Bryan Jolley was also in attendance. Cole Clinger was absent.

Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the agenda with the change to remove the Summer Maintenance Report by Don Wilde, from District Reports. Voting was 4 – 0 in the affirmative.

Executive Session:

Moved by Sharlene Jolley, seconded by Rich Brown that the board move into Executive Session to discuss personnel as allowed by Section 74-206 (1) (a) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – absent, Scott Fredrickson – yea, Jamey Higham – yea, Sharlene Jolley – yea. Time: 6:01 p.m.

Jamey Higham called the public session to order at 7:01 p.m.

Treasurer Statement:

Board Member, Scott Fredrickson stated that due to Cole Clinger being out of town he reviewed the financials and found everything to be in order.

Consent Calendar:

Moved by Rich Brown, seconded by Scott Fredrickson, that the board approve the consent calendar items which include the following: minutes of the June 16, 2016 regular board meeting; approval of June bills; New Hires: Abigail Grant – Sunrise 2nd Grade Teacher, Melissa Jensen – Sunrise Computer Lab Aide, Kris Ferrin – Hobbs Special Ed Aide, Misty Cook – Bus Driver, Jill W. Satterthwaite – Foodservice Substitute, Jennifer Pettingill – Foodservice Substitute, and Misty Cook. Resignations: Dani Szerszen – Sunrise Computer Teacher, Jon L. Cook – SHS P.E. Teacher, Monica Longhurst – Sunrise Special Ed Aide. Voting was 4 – 0 in the affirmative.

Motions from Executive Session:

None.

District Reports:

None.

New Business:

Reorganization of the board – Mr. Higham relinquished the chair to Superintendent Jolley. Mr. Jolley entertained a motion for nominations for board chair.

Jamey Higham nominated Cole Clinger for board chair. Scott Fredrickson seconded the nomination. Voting was 4 to 0 in the affirmative.

Scott Fredrickson nominated Jamey Higham for board vice chair. Rich Brown seconded the nomination. Voting was 4 to 0 in the affirmative.

Mr. Jolley relinquished the chair to Mr. Higham. Mr. Higham entertained a motion for nominations for board clerk.

58 Jamey Higham nominated Sharlene Jolley as board clerk. Scott Fredrickson seconded the
59 nomination. Voting was 4 to 0 in the affirmative.

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61 Jamey Higham nominated Rich Brown for board treasurer. Scott Fredrickson seconded the
62 nomination. Voting was 4 to 0 in the affirmative.

63
64 The board now stands: Cole Clinger – Chair
65 Jamey Higham – Vice Chair
66 Sharlene Jolley – Clerk
67 Rich Brown – Treasurer
68 Scott Fredrickson – Board Member
69

70 Meeting Time, Place and Dates:

71 The board then went over the new school board meeting schedule and building assignments.
72 They agreed to go over the committee assignments at the next board meeting. It was proposed that the
73 board meet at the District Service Center on the third Thursday of each month. Public session will begin
74 at 7:00 p.m.

75
76 Building assignments:

77 Sunrise Elementary	Sharlene Jolley
78 Riverview Elementary	Scott Fredrickson
79 Stuart Elementary	Cole Clinger
80 Hobbs Middle School	Rich Brown
81 Shelley High School	Jamey Higham

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83 Moved by Sharlene Jolley, seconded by Rich Brown that the board approve the motion to accept the new
84 school board meeting schedule for the 2016-2017 school year. Voting was 4 – 0 in the affirmative.

85 Jamey Higham then declared Dr. Bryan Jolley as the LEA (Local Education Agency) representative for the
86 Shelley School Board.

87 **Employee Recognition:**

88 None.

89
90 **Academic Achievement Update:**

91 None.

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93 **Old Business:**

94 None.

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96 **Superintendent's Report:**

97 None.

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99 **Patron Input:**

100 None.

101
102 **Policies:**

103 Professional Accountability – Dr. Jolley spoke and the board members further discussed the two
104 proposals. Vice-Chair, Jamey Higham asked Dr. Jolley to work on inserting two sentences from the first
105 paragraph in the Professional Accountability Policy into the first paragraph of the Professional Conduct
106 Policy and to eliminate the last paragraph on the this policy as well. Dr. Jolley is to put together a new
107 version send to board members and to the IEA for further review. Jamey Higham entertained a motion to
108 move to a 2nd reading for August's board meeting.

109
110 Moved by Scott Fredrickson, seconded by Rich Brown that the board approve the motion to move this
111 policy to the 2nd reading. Voting was 4 – 0 in the affirmative.
112

113 Illness and Disease Management (formerly 504.20, 504.21, 504.24) – Board members further
114 discussed this policy and decided to make one change to page 4, number 4 of the policy and Jamey
115 Higham entertained a motion to move to the consent calendar with the mentioned change for the
116 August's board meeting.

117 Moved by Sharlene Jolley, seconded by Scott Fredrickson that the board approve the motion to move to
118 the consent calendar with the mentioned change. Voting was 4 – 0 in the affirmative.
119

120 408.70 Grievance Procedure – Board members discussed this and decided to make a change to
121 the wording in Item 4. Under A. Definitions. Jamey Higham entertained a motion to move to the consent
122 calendar with the mentioned change for August's board meeting.

123 Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the motion to move to
124 the consent calendar with the mentioned change. Voting was 4 – 0 in the affirmative.
125

126 Service Animals in Schools/Psychiatric/Emotional Support Dog_ – Board members further
127 discussed this policy and decided to make a couple of changes to the wording in Service Animals and
128 Psychiatric Service Animals policy and Jamey Higham entertained a motion to move to 2nd Reading for
129 August's board meeting.

130 Moved by Sharlene Jolley, seconded by Rich Brown that the board approve the motion to move this
131 policy to the 2nd reading with the mentioned changes. Voting was 4 – 0 in the affirmative.

132 806.10 Financial Management_– Business Manager, Trish Dixon spoke and board members looked
133 this over and discussed. Trish was asked to check on the Bids & Quotes in Section L. to make sure the
134 information is still current with Idaho Code. Trish will inform board members at August's board meeting
135 of her findings. Jamey Higham entertained a motion to adopt the Financial Management policy.

136 Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the motion to adopt this
137 policy. Voting was 4 – 0 in the affirmative.

138 402.34 Certificated Employee Transfer – Dr. Jolley spoke and board members discussed previous
139 changes made and decided to make a change to Number 3. In Section A, underneath the Suggested
140 Implementation Guidelines. Jamey Higham asked Dr. Jolley to write a more specific language concerning
141 the selection process and final decision. Jamey entertained a motion to move to the consent calendar
142 with the mentioned change.

143 Moved by Sharlene Jolley, seconded by Rich Brown that the board approve the motion to move to the
144 consent calendar with the mentioned changes. Voting was 4 – 0 in the affirmative.

145 407.20 Classified Personnel – Dr. Jolley spoke and board members discussed previous changes
146 made and decided to have Dr. Jolley write a more specific language concerning the selection process and
147 final decision. Jamey Higham entertained a motion to move to the consent calendar with the mentioned
148 change.

149 Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the motion to move to
150 the consent calendar with the mentioned changes. Voting was 4 – 0 in the affirmative.

151 **Action Item Recap:**

- 152 1. Dr. Jolley to work on inserting two sentences from the first paragraph in the Professional
153 Accountability Policy into the first paragraph of the Professional Conduct Policy and to eliminate
154 the last paragraph on the this policy as well. Dr. Jolley is to put together a new version send to
155 board members and to the IEA for further review.
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- 157 2. District Office to make change to wording on page 4, number 4 on the Illness and Disease
158 Management Policy.
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- 160 3. District Office to make a change to the wording in Item 4. Under A. Definitions. On 408.70
161 Grievance Procedure.

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4. District Office to make a couple of changes to the wording in Service Animals and Psychiatric Service Animals Policy.
5. Trish Dixon was to check on the Bids & Quotes in Section L. of 806.10 Financial Management to make sure the information is still current with Idaho Code.
6. District Office to make a change to Number 3. In Section A, underneath the Suggested Implementation Guidelines. And Dr. Jolley to write a more specific language concerning the selection process and final decision on 402.34 Certificated Employee Transfer.
7. Dr. Jolley to write a more specific language concerning the selection process and final decision on 407.20 Classified Personnel.

Moved by Sharlene Jolley, seconded by Rich Brown that the meeting adjourn. Voting was 4-0 in the affirmative. Time: 7:49 p.m.

Stephanie Harker, Board Secretary

**Executive Session Minutes
July 21, 2016**

Present: Rich Brown, Scott Fredrickson, Jamey Higham, Sharlene Jolley, and Dr. Jolley. Cole Clinger was absent.

1. Additions
2. New Hires
3. Resignations
4. Future Positions

