

**SHELLEY SCHOOL DISTRICT NO. 60 BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**MINUTES**  
**August 15, 2019**

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6 **1. Call Meeting To Order**

7 Board Chair Cole Clinger called the meeting to order at 6:02 p.m.

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9 **2. Roll Call**

10 In Attendance were Brian Osterman, Superintendent Chad Williams, Cole Clinger, Scott Fredrickson, and  
11 Lisa Marlow. Rich Brown was absent.

12  
13 **3. Action Items**

14 a. Approval of Agenda - Moved by Scott Fredrickson, seconded by Brian Osterman that the board approve  
15 the agenda. Voting was 4 - 0 in the affirmative.

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17 b. Executive Session – Moved by Brian Osterman, seconded by Lisa Marlow that the board move into  
18 Executive Session as allowed by Section 74-206 (1) (a) To consider hiring a public officer, employee,  
19 staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in  
20 order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an  
21 elective office or deliberations about staffing needs in general as authorized by the Idaho Code.

22  
23 Voting was as follows: Rich Brown – absent, Cole Clinger – yea, Scott Fredrickson – yea, Lisa Marlow -  
24 yea, Brian Osterman – yea. Voting was 4 - 0 in the affirmative. Time: 6:03 p.m.

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26 **4. Public Session:**

27 Mr. Clinger called the meeting back to order at 6:15 p.m.

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29 **5. Pledge of Allegiance - Mr. Clinger led.**

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31 **6. Recognition**

32 a. Positive Happenings - Superintendent Chad Williams said that within the next two months our district  
33 should have a new website up and running. One of the main features to stand out will be the positive  
34 happenings in the Shelley School District 60. He shared the following:

- 35 • Shelley High School had 13 students participate in the TRIO program over the summer. They spent  
36 seven weeks at ISU, gaining a college experience of living in the dorms while taking three core  
37 classes. They participated in many adventures including white water rafting and college tours to  
38 Weber St. and the University of Utah. TRIO is a great program and helps many of our students.
- 39 • Stuart Elementary had a great turn out for Back to School night. Big thanks to our parents for their  
40 support.
- 41 • Shout out to Kim Bateman and her summer crew! They dug out the flower beds at Sunrise and  
42 replaced all the bark. It is looking new and beautiful!
- 43 • Participation for fall extra-curricular at SHS is up this year!!!
- 44 • Volleyball: 36 girls tried out
- 45 • Football: Over 80 kids are participating and more are showing up each day!
- 46 • Cross Country: 20 girls and 13 boys
- 47 • Girls Soccer: 27
- 48 • Boys Soccer: 23 and maybe 1 more.
- 49 • Dance: 22.
- 50 • Cheer: 26 girls and 2 boys.
- 51 • Congratulations to the Class of 2018!!! They beat the state average on the ACT!!! This is the 1st  
52 time this has happened since 2006.
- 53 • SHS- Mr. Davis and Mrs. Markham attended the IASA Conference in Boise as well as a few other  
54 conferences over the summer. They learned a lot and a few of the many great takeaways:  
55 Sometimes failing is okay, it's part of the process, Engaged = involved+enthusiastic+committed, we  
56 can't lose our why or we lose our way, if you want to inspire meaningful change you have to make a  
57 connection to the heart before you make a connection to the mind, it's not what we know as much as  
58 what we do with what we know- We all need to be lifelong learners, can't wait for a great 2019-2020
- 59 • Shelley High School football went on a retreat to Green Canyon Campground for a team bonding  
60 activity. During the retreat and activities, they were respectful and took great pride in which they are  
61 as a Russet. This was commented on by a patron who was worried when they saw the football team  
62 first arrive. After they had left the patron said that was a very respectful and well-behaved group of  
63 young men. He told the coaches they should be very proud of their team and they represented  
64 Shelley very well.
- 65 • Hobbs has 3 new teachers, Mrs. Wells, Mr. Black and Mrs. Dennis. They have all spent their own  
66 time to already get their classrooms set up and have already met with current teachers to talk about  
67 curriculum for this year. Teachers going the extra mile on their own time to be ready for kids.

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- Vince Wray was recognized and given a letter of special thanks on behalf of the Idaho Agriculture Teachers Association for being an IATA Mentor. They said, "Because of individuals like Vince and their proficiency in professional responsibilities our new teachers are given extra support to be successful in the field of education".
- Hobbs has 369 students this year with 24 new faces. Students came to us from Home School programs, Charter Schools, Pocatello, Rigby, Blackfoot, Firth, Idaho Falls and 1 from Washington.
- Riverview's teachers along with the office have established fun incentives to motivate students to attend each day. More than a few classes have perfect attendance the first week. We love our students and teachers!

- b. District Recognition – Sunrise Principal Robyn Elswood and Superintendent Williams recognized Erika Adams who is the secretary at Sunrise Elementary. Ms. Elswood praised Mrs. Adams for all she does including going above and beyond all summer long and helping the other administrators and staff throughout the district with Power School.

**7. Action Items**

- a. Possible action(s) from Executive Session may be taken - None
- b. Consent Calendar - Moved by Scott Fredrickson, seconded by Lisa Marlow, that the board approve the consent calendar items that include the following: Voting was 4 - 0 in the affirmative.
  - i. Regular Board Meeting Minutes from July 18, 2019
  - ii. Ratification of July Bills
  - iii. Personnel Recommendations of any New Hires – Allyson Price - Sunrise Music Aide, Debbie Carter – Bus Driver, Jamie Hanson – SHS Head Cross Country Coach, Melissa Hersley – SHS College and Career Readiness Advisor, Ned Southworth – SHS Custodian, Samantha Waite – SHS JV Volleyball Coach, Susan Houghton – Riverview Special Ed Paraprofessional; Foodservice Substitutes – Caryn Baret, Courtney Fuell, Jennifer Soules, Justina Santero, Kimberly Pressler, Nanci Lizarraga; Substitutes – Lauren Bond, Paul Voelker, Rusty Howell, Scott Gallup;
  - Resignations - Julie Monahan; Retirements - None
  - iv. BP 1500P

**8. Patron Input - None**

**9. Information Items and Reports**

- a. Budget Report/Treasurer Statement - Business Manager, Lanell Farmer reported that we are starting a new fiscal year and the budget is looking good. She discussed a couple of line items with board members regarding some payments that are due in lump sums and stated that the 2018-2019 budget should be under by a small percent and will know more once the annual audit is completed. Mrs. Farmer also talked about a new federal auditing law change for all student funds including club accounts being rolled up into the district numbers. She said that it is a goal to get Hobbs onto Infinite Visions software by the end of the year so that they will be on the same system.

Last, Mrs. Farmer asked permission of the board for her and Mr. Williams to be signers on checks and said that this will be an action item later on in the agenda. Mr. Williams told board members about Mrs. Farmer taking extra steps to invite the auditors to come and help train the administrators and secretaries to help protect them from being accused of mishandling money.

- b. District Reports
  - i. Bus Replacement Program – Transportation Director, Ron Searle spoke to board members about a VW Settlement Fund Vehicle Replacement Program Rebate Agreement for buses. Mr. Searle has put in a request for a grant agreement amount of \$22,157 per year in savings on a few buses. He plans to aggressively pursue this each year.
- c. Academic Achievement Report
  - i. ACT/SAT Data - High School Principal Burke Davis shared some information on the ACT and the SAT what the school does to help prepare the junior class students for this. Our district has shown some impressive scores at times putting us within a percent of the state average. Mr. Davis said that his goal and emphasis is to focus on ways to help prepare the students for these tests and the results will come.
- d. Superintendent Report
  - i. Committee Rotation Report - Superintendent Williams said that he has started to put the new Parent Committee together and has set up a schedule for the other committees with a goal to hear from these committees throughout the year.

- 134 ii. Back to School - Superintendent Williams spoke about the following challenges that he has for the  
135 administration and staff, teachers, and parents etc.:
- 136 1) Average Daily Attendance of students to help increase funding
  - 137 2) Moratorium on Negativity with a goal date of November 1st, 2019 to promote positivity
  - 138 3) Walk Through Template to be hung in each classroom with nine questions to help implement  
139 effective instructional strategies for teachers and students
  - 140 4) Gold Cards which is a positive post card with the goal for each teacher to send out two cards  
141 per student per year.
- 142

143 **10. Action Items**

144 a. Unfinished Business

- 145 i. Summer Maintenance Plan - Mr. Wilde gave an update on items completed and items in progress  
146 which included meeting with the Superintendent reviewed the summer work order schedule. Mr.  
147 Wilde said that the High School is still in need of some carpet being put down, Hobbs is still in need  
148 of volleyball poles, and Sunrise needs their sign to still be acid washed.

149  
150 The water & sewer has been run for the modulars at the high school, everything has been rewired  
151 and the sprinkler systems and parking lot lights are now up. H&K the contractors for the modular  
152 projects should be back soon to finish getting those ready for teaching in. The high school rock has  
153 been moved by CCI Crain into the fenced in area next to the track/football field so that the  
154 modulars could be moved in that place. The summer paint crew has been working hard and has  
155 used 75,000 gallons of paint. The paint crew, grounds and maintenance crew also added sprinklers  
156 along the west driveway coming into the high school and will add some grass seed once the  
157 weather cools down some and he anticipates having a green driveway once again.

158  
159 The District Service Center has received another bid for the abatement of \$19,800 from PBA  
160 Environmental. Mr. Wilde asked for board approval of this bid and said that PBA Environmental has  
161 been contracted with our district in the past and knows our district well. Mr. Wilde said that PBA  
162 would start immediately and do a good job.

163  
164 Moved by Brian Osterman, Seconded by Scott Fredrickson that the board approve the bid given by  
165 PBA Environmental with an estimated cost of \$20,000 for the asbestos abatement of the DSC.  
166 Voting was 4 - 0 in the affirmation.

167  
168 Mr. Wilde's crew also planted flowers at Sunrise and has received many compliments on how this  
169 turned out. A few other items completed were the lock systems throughout the buildings and the  
170 Riverview parking lot lighting. Mr. Clinger said the crews have done really good work and he  
171 appreciates Mr. Wilde and his crews. Ms. Elswood and Mrs. Marlow also said that the work at  
172 Sunrise and Hobbs looks really nice with the new improvements.

- 173  
174 ii. Board Goals – Superintendent Williams and board members discussed key goals of Student  
175 Safety, Excellence in Education, Fiscal Responsibility, Improve School/Home Relations, and  
176 Positive Board Relations.

- 177  
178 iii. BP Master Section 8000 (Final Draft), Section 8000 (2<sup>nd</sup> Draft), Section 8000 (1<sup>st</sup> Draft),  
179 Required/optional/recommended - Mr. Clinger tabled this section until the September board  
180 meeting due to waiting on the final draft from the ISBA.

- 181  
182 iv. BP 1420 – 2<sup>nd</sup> Reading - Board members discussed this policy and decided to move it to the  
183 consent calendar.

184  
185 Moved by Brian Osterman, Seconded by Lisa Marlow that the board approve to move Policy 1420 to  
186 the consent calendar. Voting was 4 - 0 in the affirmation.

187  
188 b. New Business

- 189 i. City of Shelley – Recreation Program Director Mikel Anderson and Superintendent Williams spoke to  
190 the board members about helping the City to install new LED lights, wires and lock box switch at the  
191 Sunrise Elementary school field. The project will cost \$ 8,000 and will be used by the city for flag  
192 football in August and September. Also the local Grid Kid Football Program will use this field from  
193 August through November for practices and games. Ms. Elswood said that she appreciates the City  
194 of Shelley and how clean they keep the fields after using them. Mr. Williams said that we have a  
195 good relationship with the city and would like to help support them with this upgrade.

196  
197 Moved by Brian Osterman, Seconded by Lisa Marlow that the board approve to help the City of  
198 Shelley with the cost for new lighting at the Sunrise Elementary field by giving them a donation of  
199 \$1,100. Voting was 4 - 0 in the affirmation.

- 201 ii. Bus Route Approval – Mr. Searle addressed the board regarding a new change to the bus routes of  
202 adding a stop at Locust and Byron streets near the apartment complex in that area. No other  
203 changes to the current routes.  
204  
205 Moved by Scott Fredrickson, Seconded by Brian Osterman that the board approve the bus routes  
206 and new stop as mentioned. Voting was 4 - 0 in the affirmation.  
207  
208 iii. Opening Meeting August 19<sup>th</sup> – Superintendent Williams reminded board members of the upcoming  
209 opening meeting and asked for a speaker.  
210  
211 iv. BP Section 2000 (1<sup>st</sup> Draft) – Mr. Clinger tabled this section until the September board meeting due  
212 to waiting to receive the first draft from the ISBA.  
213  
214 v. Request approval for Superintendent and Business Manager to sign checks – Discussed earlier  
215 during Mrs. Farmer's budget report and also reported by Mrs. Farmer that the district is getting rid of  
216 debit cards.  
217  
218 Moved by Lisa Marlow, Seconded by Scott Fredrickson that the board approve that Superintendent  
219 Williams and Business Manager Mrs. Farmer to be signers on checks for all school's bank  
220 accounts'. Voting was 4 - 0 in the affirmation.  
221  
222 vi. Alternative Authorization – Mr. Clinger read the following:  
223 I move that the Board recognizes the position of a 1st Grade Teacher at Sunrise Elementary as an  
224 area of need, and declare that we hire Danielle Johnson for this position.  
225  
226 Moved by Cole Clinger, Seconded by Scott Fredrickson that the board approve the alternate  
227 authorization for Danielle Johnson. Voting was 4 - 0 in the affirmation.  
228

229 **11. Work Items Review (Action Item Recap)**

- 230 1) Bus Grant Bid with International approval in September for purchase of three buses for next fiscal year.  
231

232 **12. Adjournment**

- 233 Moved by Brian Osterman, Seconded by Scott Fredrickson that the meeting adjourn. Voting was 4 - 0 in  
234 the affirmative. Time 7:31 p.m.  
235

236 Minutes taken by:



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238 Stephanie Harker, Board Clerk  
239

240  
241 **EXECUTIVE SESSION MINUTES**  
242 **August 15, 2019**  
243

244 **Present:** Scott Fredrickson, Brian Osterman, Lisa Marlow, Cole Clinger, and Superintendent Williams.  
245

246 **Time started:**

247 6:05 p.m.  
248

249 **Viewed:**

- 250 1. New Hires  
251

252 **Time ended:**

253 6:14 p.m.  
254

255 Minutes taken by:



256  
257 Lisa Marlow, Board Member