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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:00 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, September 19, 2018**

Board Chair Cole Clinger called the meeting to order at 6:00 p.m. In Attendance were Rich Brown, Superintendent Bryan Jolley, Scott Fredrickson, and Lisa Marlow. Brian Osterman was absent.

Agenda:

Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approve the agenda. Voting was 4 - 0 in the affirmative.

Pledge of Allegiance:

Mr. Fredrickson led.

Consent Calendar:

Moved by Scott Fredrickson, seconded by Lisa Marlow, that the board approve the consent calendar items which include the following: Minutes of the August 16, 2018 regular Board Meeting; ratification of the August bills; New Hires: Alice Huntsman - Sunrise Elementary Title 1 Aide, Danielle Johnson - Sunrise Elementary 1st Grade Teacher, Emily Hawkins - High School PT Custodian, Tom Johnson - High School PT Custodian, Jessica Cox - Elementary School Special Ed Aide, Rhonda Johnson - Elementary School Special Ed Aide, Staci Schmidt-Sizemore - Elementary School Special Ed Aide; Substitutes: Angelie Walker, Ashley Hicks, Brenda Carnahan, Chelsey Johnson, Jason Hathaway, Leslie Giles, Monica Yost, Oyuna Taylor, Samantha Perkins, Scott Bradford, Jenny Hansen, Pauline Looslie; Resignations: Jennifer Hurd - Riverview & Stuart Elementary P.E. Aide, Kristen Taylor - Riverview & Stuart Elementary P.E. Aide; Emergency Hire Alternate Authorizations: The board recognized the following positions as an area of need and the following recommended individuals as stated: 1st Grade Teacher - Sunrise Elementary - Danielle Johnson, Counselor - Sunrise Elementary - Amber Larsen; Policies: 8000 Goals, 8100 Transportation, 8105 Extracurricular Transportation, 8105P Extracurricular Transportation Discipline, 8105F Extracurricular Transportation Liability Waiver, 8110 Safety Busing, 8115 Hours of Service of Drivers, 8120 Bus Routes, Stops, and Non-Transportation Zones, 8130 Transportation of Students with Disabilities, 8140 Student Conduct on Buses, 8140F Ridership Rules Acknowledgement, 8140P Rules for Student Conduct on Buses, 8150 Unauthorized School Bus Entry, 8160 Contracting for Transportation Services, 8170 District-Owned Vehicles, 8170P District-Owned Vehicles Responsibilities, 8180 Driver Training and Responsibility, 8180P Driver Responsibilities, 8185 Use of Wireless Communications Devices by Bus Drivers, 8190 Emergencies Involving Transportation Vehicles, 8195 District Vehicle Idling. Voting was 4 - 0 in the affirmative.

Patron Input:

None

Budget Report/Treasurer Statement:

Business Manager, Lanell Farmer our bond levy equalization came in \$24,025 above what was expected. Our enrollment numbers started out higher than we ended last year but are down from the same time last year. This puts us at 111.15 units we budgeted 110.42 so we are about 3/4 of a unit up from what was budgeted. Our numbers have been fluctuating so we aren't sure where we will be for the first reporting period.

District Reports:

New High School Safety Crossing Bus Stop and new Parking Lot Student Drop Off - Transportation Director, Ron Searle reported that there have been ten more students using the new bus stop and the new entrance of the high school parking lot for student drop off is working well. High School Principal, Eric Lords said about 90% of parents are using the new roundabout and it is huge in increasing safety for our students. He also said that there have been 300 parking permits sold.

Summer Maintenance Update - Maintenance/Technology Director, Don Wilde reported that there are now five electronic doors at the high school. He anticipates that all school buildings will have new doors by the end of the school year. He said that Administrators have the capability to see their school doors on their own computers and can modify their own schedules. As of right now there are no keypads on the doors but possibly will be on the office doors.

Mr. Wilde said some projects that will be completed during the Spud Harvest break are gym lights, lighting in the Ag Building, and a flashing sign at the High School. Hobbs Middle School will be getting a drinking fountain, security fence, and security system. The Hobbs gymnasium ceiling will be put off until Christmas break due to the contractor ordering the wrong materials. Four semi loads of bark has been received for the playground at Sunrise and contractors are working their way through and adding cameras. Mr. Wilde also said that he is going to visit with Sunrise Principal, Robyn Elswood regarding access to a kitchen door and maintaining a fire lane in the back. Dr. Jolley thanked Mr. Wilde and his crew for all that has been done despite being shorthanded this summer.

69 **District Recognition:**

70 None.

71 **Academic Achievement Update:**

72 None.

73 **Superintendent Report:**

74 None.

75 **Old Business:**

76 None.

77 **New Business:**

78 Board Clerk and Treasurer Appointment - Board Chairman, Cole Clinger appointed Stephanie Harker to be the
79 Board Clerk and Lanell Farmer to the Board Treasurer positions. Mrs. Harker has been the Board Secretary and currently
80 covers much of the clerk duties so the board found it more appropriate to change her title. Lanell Farmer is our Business
81 Manager and oversees the financials of the district and the Board also found it to be more appropriate to add the title of
82 Treasurer to her current title. Lisa Marlow, former Clerk and Brian Osterman former Treasurer will still be Trustees of the
83 Board.

84 Moved by Scott Fredrickson, seconded by Rich Brown that the board approve the change in title for Mrs. Harker to Board
85 Clerk. Voting was 4 - 0 in the affirmative.

86 Moved by Lisa Marlow, seconded by Scott Fredrickson that the board add an additional title of Board Treasurer to Mrs.
87 Farmer. Voting was 4 - 0 in the affirmative.

88 Review and Potential Adjustment of Committee Assignments - Dr. Jolley went over the committee assignments
89 with the board and the following changes were made. The word Growth will now be in front of Facility Committee and a
90 Mastery Education Committee and Math Committee will be added to the assignments. Rich Brown and Scott Fredrickson
91 will be the board members on the Mastery Education Committee and Cole Clinger and Lisa Marlow will be the board
92 members on the Math Committee. Mr. Clinger said that he would like to have a committee report to the board each month.

93 Moved by Scott Fredrickson, seconded by Rich Brown that the board approve the new changes to the Committee
94 Assignments. Voting was 4 - 0 in the affirmative.

95 **Start of School Reports - Building Administrators -**

96 Ms. Elsworth reported on Sunrise Elementary that there are 183 students per grade putting 23 students per classroom. She
97 said they have three new teachers this year that are doing great. Sunrise just held Parent Teacher Conference and students'
98 scores are looking good with testing. The IRI test is now the ISIP where there is one station and all of the testing is on the
99 computer with emphasis on letter knowledge. She said they need to add another Chromebook cart for testing.

100 Dr. Jolley reported for Ben Lemons on Riverview Elementary (due to being ill) and shared that all students have been
101 screened for Math and Reading, and Riverview is off to a great start.

102 Jared Heath reported on Stuart Elementary and said that they have had a smooth start, hired two new teachers who are
103 very willing to collaborate. There are 194 students in the 5th grade and 183 students in the 6th grade. He also reported that
104 his teachers love the chrome books, some teachers are sharing so they may need to look into getting another cart
105 sometime.

106 Dale Clark reported on Hobbs Middle School. He said that he has students in the 8th grade who are walking and sitting with
107 special needs students and being their friend. He has a 100 or so students who are volunteering to serve and clean in the
108 lunchroom.

109 Mr. Clark also said that he is finding the Star Tutor program to be helpful, the Sources of Strength program is going well with
110 24 students from both grades that are being a role model and sitting with other students who may be sitting alone at school.
111 He shared that the Student Council is using the PA system for announcements, and putting up positive signs on lockers. He
112 also said that there are some Boy Scouts who raise and take down the flag each day at Hobbs. Mr. Clark complimented his
113 teachers and the work they do. He said they are doing a great job.

114 Eric Lords reported on the High School and said that they started with 691 students at the beginning of the school year and
115 are now down to 666. They have two new teachers. He talked about accreditation year and invited board members on
116 November 5th or 6th, homecoming week and school culture.

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Policies:

- i. Policy 502.60 Use of Restraint, Seclusion and Aversive Techniques for Students - 2nd Reading

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Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approve the changes to Policy 502.60 and move to the October Consent Calendar. Voting was 4 - 0 in the affirmative.

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- ii. ISBA Policy 1110 Elections - 1st Reading
- iii. ISBA Policy 1120 Taking Office - 1st Reading
- iv. ISBA Policy 1120P Oath of Office - 1st Reading

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Board discussed these policies and decided to make no motion to adopt.

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- v. ISBA Policy 1200 Annual Organization Meeting - 1st Reading
- vi. 204.10 Board Meetings - 1st Reading

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Moved by Scott Fredrickson, seconded by Rich Brown that the board approves Mrs. Harker to compare the two above policies and highlight any changes, also move to the 2nd Reading. Voting was 4 - 0 in the affirmative.

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- vii. ISBA Policy 1500P Board Meeting Procedure - 1st Reading
- viii. 204.90 Board Meeting Agenda - 1st Reading

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Moved by Scott Fredrickson, seconded by Rich Brown that the board approves the changes to add the word Vice-Chair and for Mrs. Harker to compare the two above policies and highlight any other changes. Also move to the 2nd Reading. Voting was 4 - 0 in the affirmative.

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- ix. ISBA Policy 2435 Advanced Opportunities -1st Reading
- x. 605.34 Advanced Opportunities - 1st Reading

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Moved by Lisa Marlow, seconded by Scott Fredrickson that the board approve Dr. Jolley and Eric Lords to make some changes by rewording these policies and move to the 2nd Reading. Voting was 4 - 0 in the affirmative.

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- xi. ISBA Policy 2710 High School Graduation STEM Diploma - 1st Reading

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Board discussed these policies and decided to make no motion to adopt.

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- xii. ISBA Policy 5290 Political Activity - Staff Participation - 1st Reading
- xiii. ISBA 5290A1 Political Activity - Staff Participation - 1st Reading

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Moved by Rich Brown, seconded by Scott Fredrickson that the board move these policies to the 2nd Reading. Voting was 4 - 0 in the affirmative.

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- xiv. ISBA Policy 5295 Professional Employee Representation for Purposes of Negotiations - 1st Reading

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Moved by Rich Brown, seconded by Lisa Marlow that the board approve to have this policy reviewed by Attorney Doug Nelson and move to the 2nd Reading for further discussion. Voting was 4 - 0 in the affirmative.

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- xv. ISBA Policy 7440 District Credit Cards -1st Reading

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Moved by Scott Fredrickson, seconded by Rich Brown the board approves this policy with mentioned changes and move to the 2nd Reading. Voting was 4 - 0 in the affirmative.

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- xvi. ISBA Policy 8600 Records Management - 1st Reading
- xvii. ISBA Policy 8605 Retention of District Records - 1st Reading
- xviii. 801.10 Retention of District Records - 1st Reading

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Moved by Scott Fredrickson, seconded by Lisa Marlow the board approves Mrs. Harker to compare and highlight any changes and move to the 2nd Reading. Voting was 4 - 0 in the affirmative.

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Dr. Jolley spoke to the Board Members about assigning each member a certain amount of policies before each board meeting to help move the process along more quickly. The board members agreed that this would be a good idea.

Action Item Recap:

1. Don Wilde - Progress update regarding on-going maintenance items.
2. Committee Report each month.
3. Discuss Superintendent Search Committee for October Agenda.
4. Board Members to send names of Committee Members to Stephanie Harker.
5. ISBA Policy 5295 Professional Employee Representation for Purposes of Negotiations to be reviewed by Doug Nelson.

Moved by Rich Brown, Seconded by Scott Fredrickson that the meeting adjourn. Voting was 4 - 0 in the affirmative. Time 7:51 p.m.

Stephanie Harker, Board Clerk