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**MINUTES**

**Shelley Joint School District No. 60  
Regular Meeting of the Board of Trustees  
District Service Center – 6:00 p.m.  
185 W. Center Street  
Shelley, ID 83274  
Thursday, December 15, 2016**

Chairman Cole Clinger called the meeting to order at 6:00 p.m. Board members present were Rich Brown, Scott Fredrickson, Jamey Higham, and Superintendent Bryan Jolley. Sharlene Jolley came in at 6:01 p.m.

Moved by Jamey Higham, seconded by Scott Fredrickson, that the board amend the agenda under Executive Session and add Section (1) (b) student matters, of the Idaho Code. Voting was 4 – 0 in the affirmative.

Moved by Scott Fredrickson, seconded by Rich Brown, that the board approve the agenda. Voting was 4 – 0 in the affirmative.

**Executive Session:**

Moved by Jamey Higham, seconded by Scott Fredrickson that the board go into Executive Session to discuss personnel and student matters as allowed by Section 74-206 (1) (a) and (b) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Jamey Higham – yea, Sharlene Jolley – absent. Sharleen Jolley came in after. Time: 6:01 p.m.

Cole Clinger called the public session to order at 7:15 p.m.

**Treasurer Statement:**

Rich Brown stated that he has reviewed the books and everything is in order.

**Consent Calendar:**

Moved by Scott Fredrickson, seconded by Sharlene Jolley, that the board approve the consent calendar items which include the following: minutes of the November 22, 2016 regular board meeting; approval of November bills; Substitutes: Sandra Nester – Foodservice. Resignation: Stacy Haroldsen – Sunrise Lunch Aide. Policies: 501.30 Parental Rights, 605.34 Advanced Opportunities & 605.34 (F) Participation Form, 504.25 Illness And Disease Management, 402.10 Certificated Personnel Contracts. Voting was 5 – 0 in the affirmative.

**Motions from Executive Session:**

None.

**District Reports:**

None.

**District Recognition:**

Stuart Elementary – Principal Jared Heath and Dr. Jolley recognized and thanked Tori Gonzalez for her service as a 5<sup>th</sup> grade teacher. Mr. Heath commented that he has seen Tori work with the students and feels that she is a loving and caring teacher who understands the priorities of creating a relationship with the student first before the academics come.

**Academic Achievement Update:**

Career Report – SHS Counselor, Tarah Crosser, spoke on behalf of Career Advisor, Julie Monahan and shared a report showing the latest events helping students with college and career preparation. Events included:

- Freshman campus tours at either BYU-I (Brigham Young University of Idaho) or ISU (Idaho State University)
- FAFSA Training at ISU
- Senior visits where Ms. Monahan provided folders with upcoming test dates and resources
- Introduction of CIS (Career Information System) to seniors for scholarship purposes
- FAFSA Family Night with CSI (College of Southern Idaho)
- Skyline High School College Fair where Shelley High students attended
- Idaho College Application Week (where the Idaho State Board of Education provided reps from BYU-I and ISU, students were encouraged to fill out Idaho Opportunity Scholarship, work on scholarships, and request transcripts.)
- 8<sup>th</sup> Grade Career Day “Going On” PowerPoint Presentation
- Advanced Opportunities Family Night

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- Meeting with students one on one about scholarships
- E-mailing scholarships out to seniors
- Ms. Monahan is currently updating the website for scholarships.
- CIS for 7<sup>th</sup> and 8<sup>th</sup> Grade students this week with Mrs. Haroldsen

The report also included future events for January through May. Ms. Crosser went over numbers for Fall Dual Credit enrollment.

**Old Business:**

SHS Track – Dr. Jolley reported that he had called Sugar Salem High School and asked what their cost had been to repair their track. The cost was between \$85,000 - \$100,000.

Work Session Date – The board chose January 19, 2017 for their next work session. It will start at 4:00 p.m.

**New Business:**

Advanced Opportunities Plan – Dr. Jolley and board members discussed the College and Career Advising and Mentoring Plan for the Shelley High School. Principal, Eric Lords and Counselor, Tarah Crosser also participated in the discussion. Dr. Jolley asked the board for their feedback on this plan and said he would like to incorporate this College and Career Advising and Mentoring Plan with the Continuous Improvement Plan that is to be submitted to the State.

Cole Clinger commented on performance measures and would like to see the percentages for students being met with and students not being met with as well as parents. He has enjoyed the presentation and is glad to know that they are getting out early and reaching out to 7<sup>th</sup> and 8<sup>th</sup> graders. He said it will make a huge difference and would like this to become part of the plan. He would also like to see follow up with plans that students create. Ms. Crosser mentioned that it is State governance that parents sign off on these plans. She also mentioned that the Alert Solutions is used to send out information and track.

Sharlene Jolley said that she would like to see more specifics added to the plan in the future such as meeting with seniors at least once and looking up at least three scholarships that they would qualify for.

Rich Brown said that he would like students to be helped with setting up a username and password for these sights.

**Superintendent's Report:**

None.

**Patron Input:**

None.

**Policies:**

- a. Travel & Request For Travel Expense Form – 1<sup>st</sup> Reading

The board discussed and decided to add the word Approved in front of the word Reimbursement on the Travel Expense Form.

Moved by Sharlene Jolley, seconded by Scott Fredrickson that the board move the Travel & Request for Travel Expense Form to the Consent Calendar with the afore mentioned change. Voting was 5 – 0 in the affirmative.

- b. Employee Conflicts of Interest – 1<sup>st</sup> Reading

The board reviewed the policy and asked Trish Dixon to research with the ISBA's policy regarding the monetary value of gifts.

Moved by Scott Fredrickson, seconded by Rich Brown that the board move Employee Conflicts of Interest to 2<sup>nd</sup> Reading with the afore mentioned change. Voting was 5 – 0 in the affirmative.

- c. 801.10 Retention of District Records – 1<sup>st</sup> Reading

The board discussed the policy and asked Trish Dixon to visit with Don Wilde regarding a date for the Destruction of Electronic Mail/e-mail. They also want to take out the Ballots and Oaths of Election section under the District Records Retention Schedule and clean up the policy by taking out areas that have strikes through and adding the highlighted parts.

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Moved by Sharlene Jolley, seconded by Scott Fredrickson that the board move policy 801.10 Retention of District Records to 2<sup>nd</sup> Reading with the afore mentioned changes. Voting was 5 – 0 in the affirmative.

**Action Item Recap:**

- 1. Dr. Jolley to set up the process of resurfacing of the SHS track.
- 2. Plan the work session agenda during the regular agenda setting meeting on January 10, 2016.
- 3. Shelley High School to work on developing the College and Career Advising and Mentoring Plan.
- 4. Trish Dixon to research the ISBA's Employee Conflicts of Interest policy re: the monetary value of gifts.

Moved by Jamey Higham, seconded by Sharlene Jolley that the board go back into Executive Session to discuss student matters as allowed by Section 74-206 (1) (b) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Jamey Higham – yea, Sharlene Jolley – yea. Time: 8:12 p.m.

The board returned to open session at 8:41 p.m.

Moved by Sharlene Jolley, seconded by Rich Brown that the board deny the petition from Student A. Voting was 5-0 in the affirmative.

Moved by Scott Fredrickson, seconded by Jamey Higham that the meeting adjourn. Voting was 5-0 in the affirmative. Time: 8:42 p.m.

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Stephanie Harker, Board Secretary

**Executive Session Minutes  
December 15, 2016**

Present: Rich Brown, Cole Clinger, Scott Fredrickson, Jamey Higham, Sharlene Jolley, and Dr. Jolley.

- A. Personnel
- B. Funding Issues
  - a. Building
  - b. Faculty
- C. Student Issue

Reconvened

- A. Student Issue
  - a. Documentation Medical
  - b. Options
  - c. Motion to Deny Petition from Student A



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